

Aklia College of Education for Women

Village Aklia Kalan, Jaitu Road , Goniana Mandi (Bathinda)

Ref. No. ACEW/2021/20

Dated 16 June, 2021

Circular

Dear Sir/ Madam,

The meeting of IQAC Aklia College of Education for Women, Jaitu Road , Goniana Mandi (Bathinda) is scheduled to be held on 16.06.2021 at 2.00PM in Principal Office. The agenda is annexed herewith.

You are requested to make it convenient to attend the same.

Thanking You,

Yours sincerely,

Co-ordinator

Copy to:

Sr. No.	Name of the Members	Designation in IQAC
1.	Dr. Tara Singh Principal	Chairperson
2.	Dr. Jagsir Singh Assistant Prof.	Co-ordinator
3.	Ms. Gurpreet Kaur Assistant Prof.	Member
4.	Mr. Gurkirat Singh Assistant Prof.	Member
5.	Ms. Anu Jindal Assistant Prof.	Member
6.	Mr. Sukhwinder Singh Management Member	Member
7.	Mr. Balveer Singh Administrative Member	Member
8.	Mr. Amandeep Singh Dandiwal Administrative Member	Member
9.	Mr. Dilbagh Singh Member Local Society	Member
10.	Miss Saloni Kansal Alumni Member	Member
11.	Miss Vidushi Garg Student Member	Member

Agenda:

1. Discussion of Stock Verification.
2. Numbering of Rooms.
3. Youth Festival.
4. Organization of Various Activities.
5. Micro Teaching.

Meeting Proceedings:

The meeting commenced with Dr Tara Singh Gill welcoming all attendees and outlining the agenda for the meeting.

Agenda Item 1: Discussion of Stock Verification:

- Ms. Veerpal Kaur presented the current status of stock verification.
- Issues, discrepancies, and challenges related to stock verification were discussed.
- It was decided to form a committee to conduct a thorough stock verification and report back with findings and recommendations.

Agenda Item 2: Numbering of Rooms:

- Ms Sukhpreet Kuar provided an update on the room numbering project.
- Attendees discussed the rationale behind room numbering and its benefits.
- The committee approved the plan and set a timeline for the implementation of room numbering.

Agenda Item 3: Youth Festival:

- Mr. Gurkirat Singh , Ms. Sukhpreet Kuar and Ms. Veerpal Kuar presented the plan for the upcoming Youth Festival.
- Discussion focused on event details, participant coordination, and logistics.
- It was decided to support the Youth Festival and allocate necessary resources.

Agenda Item 4: Organization of Various Activities:

- Ms Sukhpreet Kuar and Ms. Veerpal Kuar discussed upcoming activities and events.

- Attendees reviewed the schedule and resources required.
- The committee members agreed to support and facilitate the various activities.

Agenda Item 5: Micro Teaching:

- Ms Sukhpreet Kuar and Ms. Veerpal Kuar and Gurkirat Singh provided an overview of the micro teaching sessions.
- Discussion included the objectives, participants, and evaluation criteria.
- The committee endorsed the continuation of micro teaching sessions.

General Discussion and Conclusion:

- The chairperson thanked all attendees for their contributions.
- Clear action points and responsibilities were assigned based on the discussions.
- A timeline for follow-up actions was agreed upon.

Action Items:

- Stock verification committee to conduct a thorough stock verification and report findings.
- Room numbering coordinator to proceed with the room numbering project.
- Youth Festival organizer to finalize event details and coordinate with participants.
- Activities coordinator to plan and execute upcoming activities.
- Micro teaching coordinator to schedule and facilitate micro teaching sessions.

The meeting concluded at 3:00 pm, and the minutes will be documented and shared with all attendees for reference and follow-up.



Principal
Akita College of Education for Women

Aklia College of Education for Women

Village Aklia Kalan, Jaitu Road , Goniana Mandi (Bathinda)

Ref. No. ACEW/2021/19

Dated 16 June, 2021

Circular

Dear Sir/ Madam,

The meeting of IQAC Aklia College of Education for Women, Jaitu Road , Goneana Mandi (Bathinda) is scheduled to be held on 16.09.2021 at 2.00PM in Principal Office. The agenda is annexed herewith.

You are requested to make it convenient to attend the same.

Thanking You,

Yours sincerely,

Co-ordinator

Copy to:

Sr. No.	Name of the Members	Designation in IQAC
1.	Dr. Tara Singh Gill Principal	Chairperson
2.	Mr. Gurkiat Singh Assistant Prof.	Co-ordinator
3.	Ms. Veerpal Kaur Assistant Prof.	Member
4.	Ms. Sukhpreet Kaur Assistant Prof.	Member
5.	Ms. Prabhjot Kaur Assistant Prof.	Member
6.	Mr. Sukhwinder Singh Management Member	Member
7.	Mr. Balveer Singh Administrative Member	Member
8.	Mr. Amandeep Singh Dandiwal Administrative Member	Member
9.	Miss Vidushi Garg Student Member	Member
10.	Miss Saloni Kansal Alumni Member	Member
11..	Mr. Dilbagh Singh Member Local Society	Member

Meeting Proceedings:

Agenda:

1. Review of the 1st IQAC Meeting.
2. Faculty Development for Teachers.
3. Creation of an Ecosystem.
4. Initiation of Value Added Courses.
5. Celebration of National and International Days of Importance.

Meeting Proceedings:

The meeting commenced with [Chairperson's Name] welcoming all attendees and outlining the agenda for the meeting.

Agenda 1: Review of 1st IQAC Meeting:

- Mr. Jagseer Singh Coordinator of IQAC provided a summary of the discussions and decisions made in the 1st IQAC meeting.
- Attendees discussed the progress and implementation of action items from the previous meeting.
- Feedback and suggestions for improvement were noted, and it was agreed to continue monitoring the progress of previous decisions.

Agenda 2: Faculty Development for Teachers:

- Mr. Gurkirat Singh presented a plan for faculty development initiatives.
- Discussion focused on the types of programs, training modules, and workshops for teachers.
- It was decided to support faculty development programs and allocate necessary resources.

Agenda 3: Creation of an Ecosystem:

- Ms. Veerpal Kuar introduced the concept of creating an ecosystem within the institution.
- Attendees discussed the components and benefits of such an ecosystem.

- It was agreed to form a committee to explore and establish an ecosystem in line with the institution's goals.

Agenda 4: Initiation of Value Added Courses:

- Ms. Sukhpreet Kuar discussed the proposal for initiating value-added courses.
- Attendees reviewed the courses, target audience, and potential impact.
- The committee endorsed the launch of value-added courses and suggested strategies for their promotion.

Agenda 5: Celebration of National and International Days:

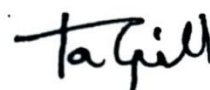
- Ms. Prabhjot Kuar presented a plan for the celebration of national and international days of importance.
- Discussion included identifying key days, planning events, and involving students.
- It was decided to support the celebration of these days and engage various departments in organizing events.

General Discussion and Conclusion:

- The chairperson thanked all attendees for their contributions.
- Clear action points and responsibilities were assigned based on the discussions.
- A timeline for follow-up actions was agreed upon.

Action Items:

- IQAC coordinator to continue monitoring and reporting on the progress of previous decisions.
- Faculty development coordinator to plan and implement faculty development programs.
- Ecosystem creation committee to explore and establish an ecosystem within the institution.
- Value-added courses coordinator to launch and promote value-added courses.
- Cultural and event coordinator to plan and execute celebrations of national and international days.



Aklia College of Education for Women

Village Aklia Kalan, Jaitu Road , Goniana Mandi (Bathinda)

Ref. No. ACEW/2021/11

Dated 23 Mar, 2021

Circular

Dear Sir/ Madam,

The meeting of IQAC Aklia College of Education for Women, Jaitu Road , Goneana Mandi (Bathinda) is scheduled to be held on 23 .04.2022 at 2.00PM in Principal Office. The agenda is annexed herewith.

You are requested to make it convenient to attend the same.

Thanking You,

Yours sincerely,

Co-ordinator

1. Conduct of Activities Regarding Health Awareness.
2. Review of the Session 2021-22.
3. Planning New Initiatives for the Upcoming Session.
4. Extension Lecture on School Internship.

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Sr. No.	Name of the Members	Designation in IQAC
1.	Dr. Tara Singh Gill Principal	Chairperson
2.	Mr. Gurkiat Singh Assistant Prof.	Co-ordinator
3.	Ms. Veerpal Kaur Assistant Prof.	Member
4.	Ms. Sukhpreet Kaur Assistant Prof.	Member
5.	Ms. Prabhjot Kaur Assistant Prof.	Member
6.	Mr. Sukhwinder Singh Management Member	Member
7.	Mr. Balveer Singh Administrative Member	Member
8.	Mr. Amandeep Singh Dandiwal Administrative Member	Member
9.	Miss Vidushi Garg Student Member	Member
10.	Miss Saloni Kansal Alumni Member	Member
11..	Mr. Dilbagh Singh Member Local Society	Member

Minutes meeting

Following decision have been taken unanimously for taking quality initiatives for the session 2021-22.

Agenda:

5. Conduct of Activities Regarding Health Awareness.
6. Review of the Session 2021-22.
7. Planning New Initiatives for the Upcoming Session.
8. Extension Lecture on School Internship.

Meeting Proceedings:

The meeting commenced with Chairperson's welcoming all attendees and outlining the agenda for the meeting.

Agenda Item 1: Conduct of Activities Regarding Health Awareness:

- Mr.Gurkirat Singh presented a plan for conducting health awareness activities.
- Discussion centered on the types of activities, target audience, and expected outcomes.
- It was decided to proceed with the activities and allocate resources accordingly.

Agenda 2: Review of the Session 2021-22:

- Ms. Veerpal Kuar provided an overview of the achievements and challenges of the 2021-23 session.
- Attendees discussed the session's performance, academic outcomes, and student feedback.
- Action points were identified to address any shortcomings and build on successes.

Agenda 3: Planning New Initiatives for the Upcoming Session:

- Ms, Sukhpreet Kaur discussed ideas for new initiatives in the upcoming session.
- The committee considered potential programs, workshops, and collaborations.
- It was agreed to form subcommittees to further explore and plan these initiatives.

Agenda 4: Extension Lecture on School Internship:

- Mr. Gurkirat Singh presented a proposal for an extension lecture on school internship.
- Discussion included the content, guest speaker, and scheduling of the lecture.
- The committee supported the idea and scheduled the lecture accordingly.

General Discussion and Conclusion:

- The chairperson thanked all attendees for their contributions.
- Clear action points and responsibilities were assigned based on the discussions.
- A timeline for follow-up actions was agreed upon.

Action Items:

- Health awareness activities coordinator to plan and execute health awareness initiatives.
- Session review coordinator to address issues and enhance the upcoming session.
- New initiatives planning coordinator to form subcommittees and explore new programs.
- Extension lecture coordinator to schedule and organize the lecture on school interns



Principal
Akia College of Education for Women